

**CITY COMMISSION AGENDA  
SPECIAL MEETING  
OCTOBER 11<sup>TH</sup>, 2021  
@ 5:30 P.M.  
CITY HALL, TOWN HALL MEETING ROOM  
2<sup>ND</sup> FLOOR, 118 E. TYLER AVENUE  
HARLINGEN, TEXAS**

Notice is hereby given that the City Commission of the City of Harlingen, Texas will hold a Special Meeting on **Monday, October 11<sup>th</sup>, 2021 at 5:30 P.M.** at City Hall, Town Hall Meeting Room, 118 E. Tyler Avenue, Harlingen, Texas and provide the public ability to view the meeting via internet live streaming at [www.myharlingen.us](http://www.myharlingen.us) and the City of Harlingen YouTube Page.

In accordance with the order of the Office of the Governor issued March 16, 2020, the City of Harlingen, Texas will conduct the meeting in person and provide viewing options for the public using live stream in order to advance the public health goal of limiting in-person meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). To view the City Commission meeting live, go to [www.myharlingen.us](http://www.myharlingen.us) and click on "CITY COMMISSION LIVE."

The public will be permitted to offer citizen communication or participate in items listed as public hearings telephonically or in person, as provided by the agenda and as permitted by the presiding officer during the meeting. Written comments may also be submitted for City staff to read aloud during the meeting.

**If you prefer to offer citizen communication or participate in scheduled public hearings telephonically, go to [www.myharlingen.us](http://www.myharlingen.us) and click on "PUBLIC HEARING AND CITIZEN COMMUNICATION FORM." Fill out the form and indicate the item you wish to address, and submit the form.**

Please indicate (1) the agenda item on which you wish to speak, (2) whether you prefer to speak on the item during citizen communication or at the time the agenda item is brought for consideration before the City Commission, and (3) a working telephone number at which you may be reached to submit your comments. The City will then call you when the item you wish to address is being considered. You will then address the City Commission through speaker phone and your call will be made audible to the City Commission and to the public through the live stream. Please submit this request before 4 p.m. on the day of the meeting.

**To submit written comments for City staff to read aloud during the meeting, go to [www.myharlingen.us](http://www.myharlingen.us) and click on "PUBLIC HEARING AND CITIZEN COMMUNICATION FORM" write your comments (limited to 400 words or less) and submit the form.**

Please submit written comments before 4 p.m. the day of the meeting.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Open Meetings Act.

**City of Harlingen meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary's Office at (956) 216-5001 or write Post Office Box 2207, Harlingen, Texas 78550 at least 48 hours in advance of the meeting.**

**The Harlingen City Commission reserves the right, pursuant to the Texas Government Code Chapter 551, Subchapter D, to enter into closed executive session on any item posted on the agenda if a matter is raised that is appropriate for closed discussion.**

Invocation – Commissioner Rene Perez

Pledge of Allegiance/Welcome

Call Meeting to Order

Citizen Communication/Input

- 1) Proclamation – proclaiming the week of October 3<sup>rd</sup> through October 9<sup>th</sup>, 2021 as “Fire Prevention Week.” Attachment (*Fire Dept.*)
- 2) Presentation by Diana Young, Representative of the Salvation Army, on what they are doing for the City of Harlingen. (*Gabriel Gonzalez, Interim City Manager*)
- 3) Approval of Minutes
  - a) Regular City Commission Meeting of June 16, 2021
- 4) **CONSENT AGENDA**
  - a) Consideration and possible action to approve a request from the Parks & Recreations Dept. to close parts of Fair Park Blvd. and the following streets to hold the City’s Halloween Event, Saturday, October 30<sup>th</sup>, 2021 from 12:00 p.m. to 9:00 p.m. Attachment (*Police Dept.*)
    - Close Fair Park Blvd. between North “L” and North “J” Streets – no thru traffic to include all entries and exits from Harlingen Performing Arts, Municipal Auditorium and Casa de Amistad’s Parking Lot;  
Close north side intersection of North “L” and West Adams Avenue
  - b) Consideration and possible action to approve a request from the Calvary Christian School to close East Williamson Avenue from the stop sign at the corner of Williamson (where it meets 7<sup>th</sup> Street) west to the end of the Calvary Christian School (CCS) Parking Lot, Saturday, October 23, 2021 from 5:00 p.m. to 9:00 p.m. to hold the 2021 Annual Fall Festival. Attachment (*Police Dept.*)
  - c) Consideration and possible action to approve a request from the City’s Downtown District to close the following streets at their Shop Small, Saturday Market Place, Saturday, November 27, 2021 from 3:00 p.m. to 11:00 p.m. Attachment (*Police Dept.*)
    - Westside Intersection of West Street and Van Buren Avenue
    - Eastside intersection of “D” Street and Van Buren Avenue
    - North and South intersection of “C” Street and Van Buren Avenue

- d) Consideration and possible action to approve a request from the Harlingen High School Student Council to close the following streets Thursday, October 21<sup>st</sup>, 2021 from 5:45 p.m. to 6:45 p.m. to hold parade festivities and burning of the "H." Attachment (**Police Dept.**)
- 13<sup>th</sup> Street (just Southside of the Intersection)
  - 13<sup>th</sup> and Marshall Ave. (Eastside of the Intersection)
  - 13<sup>th</sup> and Carrol Avenue (Northside of the Intersection)
  - Marshall Avenue and 9<sup>th</sup> Street (Southside of the Intersection)
  - Marshall Avenue and 7<sup>th</sup> Street (Southside of the Intersection)
  - 7<sup>th</sup> Street and Village Drive (Southside of the Intersection)
- e) Consideration and possible action to approve a contract with the Boy's and Girl's Club of Harlingen for Teen Service Programs, Fiscal Year 2022 for \$115,757.00 and authorize the Interim City Manager to sign the contract. Attachment (**Parks Dept**)
- f) Consideration and possible action to approve a contract with the Boy's and Girl's Club of Harlingen for Fiscal Year 2022 for \$140,104.00 for Youth Service Programs and authorize the Interim City Manager to sign the contract. Attachment (**Parks Dept**)
- g) Consideration and possible action to approve a contract with Don Van Ramshorst, Jr., to operate, manage, and supervise the HEB Tennis Center for Fiscal Year 2022 and authorize the Interim City Manager to sign the agreement. Attachment (**Parks Dept**)
- h) Consideration and possible action to renew a Service Agreement with the University of Texas Health Science Center at Houston to implement the "Tu Salud Si Cuenta" Program to promote healthy life styles and health changing lifestyle courses for city residents and authorize the Interim City Manager to sign the contract. Attachment (**Parks Dept**)

	<b>NEW BUSINESS</b>	
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- 5) Consideration and possible action to allow the Interim City Manager to sign the contract with Alexander Comminos to weld, design, paint and install a 26 ft. long art installation at Lozano Plaza. (**CVB Dept.**)
- 6) Consideration and possible action to select the highest ranking firm and authorize the Interim City Manager to negotiate and execute a contract for Architectural Services and Project Management pursuant to RFQ No. 2021-20 for the Tony Butler Golf Course Renovations. Attachment (**Parks Dept**)
- 7) Consideration and possible action to approve an ordinance on first reading to amend the City of Harlingen Comprehensive Plan One Vision One Harlingen Thoroughfare Plan, by adding the extension of November Lane east of Cook Lane. Applicant: Dustin

- Moore of Moore Land Surveying, LLC, c/o Steven and Carly Thomas. This item was tabled September 15, 2021. Attachment (***Planning & Zoning Dept.***)
- 8) Consideration and possible action to approve a resolution amending Resolution No. 2020-24 removing Daniel Serna, former City Manager, as a designated signatory on the City of Harlingen's bank accounts. Attachment (***Finance Dept.***)
  - 9) Consideration and possible action to approve a resolution amending Resolution No. 2019-43 removing Daniel Serna, former City Manager from the facsimile signatures for checks drawn on the City's checking accounts at the City's depository bank. Attachment (***Finance Dept.***)
  - 10) Consideration and possible action to approve a resolution supporting a venue project (Multi-Purpose Arena) by Cameron County. Attachment (***Gabriel Gonzalez, Interim City Manager***)
  - 11) Consideration and possible action to approve a resolution of the City of Harlingen joining with the State of Texas and political subdivisions as a party in the Texas Opioid Settlement Agreements secured by the Office of the Attorney General. Attachment (***Gabriel Gonzalez, Interim City Manager***)
  - 12) Consideration and possible action to approve an ordinance on first reading repealing Ordinance No. 13-19 and establishing Section 2-436 of Chapter 2 of the Harlingen Code of Ordinances; providing that certain City boards meet and conduct every regular meeting of its members after 5:00 p.m. on any weekday or at any reasonable time on weekends to increase public participation and attendance at City board meetings; providing a savings clause; providing a severability clause; and ordaining other matters pertaining to the foregoing. Attachment (***Gabriel Gonzalez, Interim City Manager***)
  - 13) Consideration and possible action to select an energy provider for the City of Harlingen. Attachment (***Gabriel Gonzalez, Interim City Manager***)
  - 14) Consideration and possible action to designate Rio Grande Valley Metropolitan Planning Organization (RGMPO) members for the City of Harlingen. Attachment (***Gabriel Gonzalez, Interim City Manager***)
  - 15) Board Appointments  
Discussion and possible action regarding membership on any of the following listed board/entity:
    - a. Airport Board
    - b. Animal Shelter Advisory Committee (6)
    - c. Audit Committee (4- vacancy) (terms expired June, 2019)
    - d. Civil Service Commission
    - e. Community Development Advisory Board (3)
    - f. Construction Board of Adjustments (7)
    - g. Convention & Visitors Bureau (1)
    - h. Development Corporation of Harlingen, Inc.
    - i. Downtown Improvement District Board (7)
    - j. Golf Course Advisory Board (1)

- k. Harlingen Community Improvement Board (5)
- l. Harlingen Housing Authority Board (3)
- m. Harlingen Finance Corporation (5)
- n. Keep Harlingen Beautiful Board (13)
- o. Library Advisory Board
- p. Mayor Wellness Council
- q. Museum Advisory Board (3)
- q. Parks Advisory Board (1)
- r. Planning & Zoning Advisory Board (1)
- s. Senior Citizens Advisory Board (4)
- t. Tax Increment Finance Board (6)
- u. Utility Board of Trustees
- v. Veterans Advisory Board
- w. Zoning Board of Adjustments (4)
- x. Complete Census Committee

Specifically, appointment or discussion and possible action to include appointment bylaws and/or removal of any position subject to appointment or removal by statute, ordinance or bylaws.

16) **EXECUTIVE SESSION ON THE FOLLOWING ITEMS:**

- a) Consultation with legal counsel pursuant to Tex. Gov't Code Section 551.071 to receive a communication protected by the attorney client communication privilege relating to Texas Tax Code Chapter 351. **(Attorney)**
- b) Deliberation pursuant to Texas Gov't Code 551.074 to deliberate the employment and duties of the Harlingen Interim City Manager. **(Attorney)**
- c) Deliberation pursuant to Texas Gov't Code 551.074 to deliberate the appointment, employment and/or duties of the Harlingen City Manager. **(Attorney)**

**RETURN FROM CLOSED EXECUTIVE SESSION TO OPEN SESSION**

- 17) Deliberation and action on items in executive session. **(Attorney)**
- 18) Discussion and possible action regarding the employment and duties of the Interim City Manager. **(Attorney)**
- 19) Discussion and possible action regarding the hiring, employment and duties of the City Manager. **(Attorney)**

Adjournment

I, the undersigned authority, do hereby certify that the above Notice of the Special Meeting of the Harlingen City Commission is a true and correct copy of said notice posted on the bulletin board at City Hall of said City of Harlingen, Texas in a place convenient and readily accessible to the general public at all times and on the City's Internet Website and said Notice was posted on Friday, October 8<sup>th</sup>, 2021 at or before 10:30 a.m. and remained so posted for at least 72 hours preceding the time of said meeting.

Dated this 8<sup>th</sup> day of October, 2021

  
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Mayra Herrera, Asst. City Secretary