

**SPECIAL JOINT MEETING OF THE HARLINGEN CITY COMMISSION AND
HARLINGEN COMMUNITY IMPROVEMENT BOARD**

The Special Joint Meeting of The Harlingen City Commission and Harlingen Community Improvement Board was held August 23, 2019 at 12:00 Noon, City Hall, Town Hall Meeting Room, 118 E. Tyler Street, Harlingen, Texas. Those in attendance were:

Mayor and Commissioners

Mayor Chris Boswell
Michael Mezmar, Mayor Pro-Tem, District 3
Frank Puente, Commissioner, District 2
Ruben de la Rosa, Commissioner, District 4
Victor Leal, Commissioner, District 5

Harlingen Community Improvement Board

Jesse Robles, President
Paul J. Durant, Vice President
Gina L. Cano-Monreal, Secretary
Daniel Araiza, Member
Deloria N. Davis, Member
John Guevara, Member
Daniel Villarreal, Member

City Staff

Dan Serna, City Manager
Mayra V. Herrera, Asst. City Secretary
Allison Bastian, Asst. City Attorney

Mayor Chris Boswell called the meeting to order and stated the agenda was duly posted according to State law.

Jesse Robles, President of the Harlingen Community Improvement Board called the meeting to order and stated the agenda was duly posted according to State law.

1. (Harlingen Community Improvement Board) Consideration and possible action to approve the Financial Report.

Sergio Villasana, Asst. Finance Director highlighted the financial report for the Harlingen Community Improvement Board.

Balance Sheet as of June 30, 2019.

ASSETS

Cash and Cash Equivalents	\$ 6,486,346
Accounts Receivable/ State Comptroller	122,210
Accounts Receivable	748
Total Assets	<u>6,609,305</u>

LIABILITIES AND FUND BALANCE

<i>Liabilities</i>		\$ _____	
Total Liabilities			
	Fund Balance		
Unrestricted Funds		\$ 2,463,797	
Unallocated Funds		<u>940,635</u>	
Total Available Fund Balance		3,404,432	
Convention Center		\$ 75,647	
Convention Center – Debt Services		606,889	
Lon C Hill Destination Park		<u>2,522,337</u>	
Total Committed Fund Balance		\$ 3,204,873	
Total Fund Balance		\$ 6,609,305	
Total Liabilities and Fund Balance		<u>\$ 6,609,305</u>	

Motion was made by Gina Cano and seconded by Daniel Villarreal to approve the Financial Report as presented. Motion carried unanimously.

- 2) (Harlingen Community Improvement Board) Consideration and possible action to approve a resolution amending the Harlingen Community Improvement Board Budget for Fiscal Year 2018-2019.

Mr. Villasana stated staff was recommending the approval of a resolution to amend the accounts for funds received from the sale of the University Articulation and Career Center.

Harlingen Community Improvement Board (4B) Fund
Proposed Budget – Fiscal Year 2018-2019

Beginning Fund Balance	\$6,385,523
Proposed Revenues	2,040,024
Proposed Expenditures	<u>\$5,785,806</u>
Estimated Ending Fund Balance	\$2,639,741

<u>Revenues</u>		<u>Expenditures</u>	
Taxes – Sales	\$1,522,524	Administration	\$ 940,835
Interest – Investments	25,000	Project Incentive/other	\$ 4,352,671
<u>Amendment #2</u>		<u>Amendment #2</u>	
Intergovernmental		Administration /	
From HEDC	\$ 492,500	Misc./allocated	\$ 492,500
Total Revenues	\$2,040,024	Total Expenditures	\$ 5,785,806
Revenues over/ (Under) Expenditures		\$3,745,782	

Motion was made by John Guevara and seconded by Paul Durant to approve the resolution amending the Harlingen Community Improvement Board Budget for Fiscal Year 2018-2019. Motion carried unanimously.

3) (Harlingen City Commission) Consideration and possible action to approve a resolution amending the Harlingen Community Improvement Board Budget for Fiscal Year 2018-2019.

Motion was made by Commissioner De La Rosa and seconded by Commissioner Leal to approve the resolution amending the Harlingen Community Improvement Board Budget for Fiscal Year 2018-2019. Motion carried unanimously.

4) (Harlingen Community Improvement Board) Consideration and possible action to approve additional funding to construct Phase I of the Lon C. Hill Destination Park Project.

Dan Serna, City Manager, highlighted the preliminary cost estimates for Phase I Improvements Project Cost Breakdown for the Destination Park.

<u>Component</u>	<u>Preliminary Cost Estimate</u>
Entry Court	\$279,025
L & L1/2 Street	\$ 23,825
Center Plaza	\$554,545
Walkways	\$587,957
Parking Lots	\$494,860
Other Components	\$307,000
Construction Fees	<u>\$413,696</u>
Total	\$2,660,908
Approved 4B Budget	\$2,660,908.00
<u>Project Cost Breakdown</u>	
Architect Engineering 5%	\$ 187,905.00
Geotack/Cores	\$ 3,000.00
Material Testing (Base Bid)	\$ 46,772.00
Windstorm Certification	\$ 5,000.00
Subtotal	\$ 242,677.00
Contractors Base Bid \$ 3,148,750.00	
Subtotal Project Cost	\$ 3,391,427.00
Budget (over/under)	\$ (730,519.00)
Alternate 1 – Parking "B"	\$ 225,300.00
Material testing – Alt. 1	\$ 4,621.00
Subtotal Project Cost with Alt. 1	\$ 3,621,348.00
Budget (over/under with Alternate 1)	\$ (960,440.00)

Discussion was regarding the timeline on the bid and the amount of funds that were previously presented to construct the project vs. the amount of funds that were presently being the discussed.

Mayor Boswell recommended tabling the item to allow staff to gather additional information on the bids instead of having to start all over again with this project.

Dan Serna, City Manager, stated the contractor was willing to hold the bid, but the sub-contractor was not willing to wait. The City had a 30 day extension to give the contractor a final decision. He recommended tabling the item.

Daniel Araiza asked if the original price was \$2.6 million and if they we table the item would the price increase.

Jesse Robles stated the beginning of the project they knew that the cost could go up or down.

Motion was made by Mr. Guevara and seconded by Mr. Durant to table Item 4. Motion carried unanimously.

- 5) (Harlingen City Commission) Consideration and possible action to approve additional funding to construct Phase I of the Lon C. Hill Destination Park Project.

Motion was made by Commissioner Leal and seconded by Commissioner De La Rosa to table Item 5. Motion carried unanimously.

- 6) (Harlingen City Commission) Consideration and possible action to accept or (reject) bids and award the contract for the Phase I, Lon C. Hill Destination Park Project to the lowest responsible bidder and authorize the City Manager to execute any related documents.

Javier Mendez, Parks & Recreation Director, stated the project was advertised May 26, 2019 and bids were opened June 18, 2019. The City received two (2) bids for this project. The lowest bidder was Peacock. Staff met with GMS Architects to develop a plan to possibility cut back on the project and stay within the original budget.

Motion was made by Commissioner Leal and seconded by Commissioner De La Rosa to table Item 6. Motion carried unanimously.

- 7) (Harlingen Community Improvement Board) Consideration and possible action to approve a resolution adopting the Harlingen Community Improvement Board Budget for Fiscal Year 2019-2020.

Mr. Villasana stated the total revenues, expenditures, and estimated fund balance for Fiscal Year 2019-2020 are as follow:

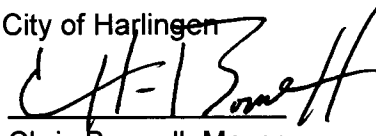
- Total Revenues - \$1,562,749
- Total Expenditures - \$1,562,749
- Estimated Ending Fund Balance - \$2,639,741

Motion was made by Mr. Ariaza and seconded by Mr. Durant to approve the resolution adopting the Harlingen Community Improvement Board Budget for Fiscal Year 2019-2020. Motion carried unanimously.

- 8) (Harlingen City Commission) Consideration and possible action to approve a resolution adopting the Harlingen Community Improvement Board Budget for Fiscal Year 2019-2020.

Motion was made by Mayor Pro-Tem Mezmar and seconded by Commissioner Leal to approve a resolution adopting the Harlingen Community Improvement Board Budget for Fiscal Year 2019-2020.

There being no further business to discuss, Mayor Boswell and President Robles adjourned the joint meeting.

City of Harlingen

Chris Boswell, Mayor

ATTEST:


Amanda C. Elizondo, City Secretary

Harlingen Community
Improvement Board

Jesse Robles, President