

JOINT SPECIAL MEETING OF THE HARLINGEN CITY COMMISSION
& THE HARLINGEN COMMUNITY IMPROVEMENT BOARD
August 23, 2018

A Joint Special Meeting of the Harlingen City Commission and Harlingen Community Improvement Board held August 23, 2018 at 5:30 p.m., City Hall, Town Hall Meeting Room, 118 E. Tyler Street, Harlingen, Texas. Those in attendance were:

Mayor and Commissioners

Mayor Chris Boswell
Michael Mezmar, Mayor Pro-Tem District 3
Richard Uribe, Commissioner District 1
Tudor Uhlhorn, Commissioner District 2
Ruben de la Rosa, Commissioner District 4
Victor Leal, Commissioner District 5

Harlingen Community Improvement Board

Jesse Robles, President
Paul J. Durant, Vice President
Gina L. Cano-Monreal, Secretary
John Guevara, Member
Deloria N. Davis, Member
Daniel Araiza, Member

City Staff

Dan Serna, City Manager
Amanda C. Elizondo, City Secretary
Allison Bastian, Asst. City Attorney

Absent

Daniel Villarreal, Member

Mayor Boswell and President Robles called the meeting to order and stated the agenda was duly posted according to state law.

1) Approval of Minutes of June 26, 2018 (Harlingen City Commission and Harlingen Community Improvement Board)

Motion was made by Commissioner Leal and seconded by Commissioner De La Rosa to approve the minutes of June 26, 2018. Motion carried unanimously.

Motion was made by Mr. Durant and seconded by Mr. Araiza to approve the minutes of June 26, 2018. Motion carried unanimously.

2) (Harlingen Community Improvement Board) Consideration and possible action to approve the Financial Report.

Sergio Villasana, Assistant Finance Director, highlighted the Harlingen Community Improvement Board Balance Sheet for the Month Ending June 30, 2018.

ASSETS

Cash	\$ 6,366,466
AR/State Comptroller	<u>128,659</u>
TOTAL ASSETS	\$ 6,495,125

LIABILITIES AND FUND BALANCE

Liabilities	\$	—
Unrestricted Fund Balance		1,398,130
Committed Fund Balance		5,096,994
FY18 Unallocated Funds		770,988
Renovation Nine Story Building		40,000
Convention Center/Hotel		1,164,140
Convention Center Debt Service		440,658
Landscape 169/Tyler/Harrison		20,300

Lon C. Hill Destination Park	<u>2,660,908</u>
Total Fund Balance	\$ 6,495,124
Total Liabilities and Fund Balance	6,495,124

Motion was made by Mr. Guevara and seconded by Mr. Durant to approve the Financial Report. Motion carried unanimously.

- 3) (Harlingen Community Improvement Board) Consideration and possible action to approve the Harlingen Community Improvement Board Proposed Budget for Fiscal Year 2018-2019.

Sergio Villasana, Asst. Finance Director, highlighted the Estimated Proposed Budget for FY 2018-2019.

**HARLINGEN COMMUNITY IMPROVEMENT BOARD (4B)
 PROPOSED BUDGET**

Estimated Year End Fund Balance FY	\$1,589,392
REVENUES	1,547,524
EXPENDITURES	<u>1,547,524</u>
ENDING BALANCE	\$1,589,392

Discussion was held in regards to the Sales Tax and Dan Serna, City Manager, stated the sales tax was beginning to drop and the 2.5% is based on the direct pay permit holders who generate a large amount of sales tax. The 2.5% was a conservative amount.

Motion was made by Mr. Guevara and seconded by Ms. Cano-Monreal to approve the Harlingen Community Improvement Board Proposed Budget for Fiscal Year 2018-2019. Motion carried unanimously.

- 4) (Harlingen City Commission) Consideration and possible action to approve the Harlingen Community Improvement Board Proposed Budget for Fiscal Year 2018-2019.

Motion was made by Commissioner Uhlhorn and seconded by Commissioner Leal to approve the Harlingen Community Improvement Board Proposed Budget for Fiscal Year 2018-2019. Motion carried unanimously.

- 5) (Harlingen Community Improvement Board) Consideration and possible action to approve the Proposed Destination Park Phase I.

Javier Mendez, Parks and Recreation Director, stated Phase One consists of the following improvements, these were preliminary estimates. The total amount includes general conditions, overhead/profits, contingency and A& E fees.

Entry Court	\$279,025
L&L ½ Street	\$ 23,825
Center Plaza	\$554,545
Walkways	\$587,957
Parking Lots	\$494,860
Other Components	\$307,000
<u>Construction Fees</u>	<u>\$413,696</u>
Total	\$2,660,908

- Phase One Improvements
 New parking (290 spaces)
 Re-surface Existing Parking Lot
 Re-surface Existing Parking Lot
 Restroom Bldg
 New area lighting (32 fixtures)
 New small pavilion
 New entry monument/court
 New Butterfly Garden
 New Gazebo
 New Wet Area
 New Food Truck Parking

Projected Timeline

Schematic Design July 12th, 2018
Design Development September 25th, 2018
Construction November 9th, 2018
Bid Solicitation January 2019
Start Construction March 2019

Discussion was held regarding parking, noise concern, and budget target and Mr. Mendez stated parking is within the first phase, bidding has been submitted for the noise concern, possibly moving the skate park to a different park location. The project is on budget target.

Commissioner Uhlhorn stated it seemed important to mill up the area, so that water could percolate through it. There may be a chance that the soil will shift, unless the Engineer thinks that there are no problems with it.

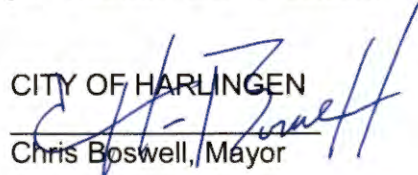
Carlos Sanchez, Asst. City Manager, stated maybe they could do something with the asphalt using the zipper to allow the water to percolate.

Motion was made by Mr. Guevara and seconded by Mr. Durant to approve the Proposed Destination Park Phase I. Motion carried unanimously.


6) (City Commission) - Consideration and possible action to approve the Proposed Destination Park Phase I.

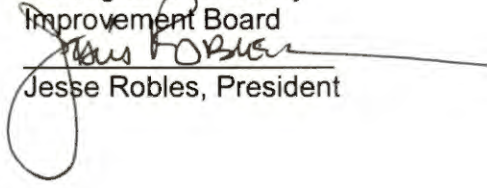
Motion was made by Mayor Pro-Tem Mezmar and seconded by Commissioner Leal to approve the Proposed Destination Park Phase I. Motion carried unanimously.

There being no other business to discuss, Mayor Boswell and President Robles adjourned the meeting.

CITY OF HARLINGEN

Chris Boswell, Mayor

ATTEST:


Amanda C. Elizondo
City Secretary

Harlingen Community
Improvement Board

Jesse Robles, President