

RIGHT-OF-WAY ABANDONMENT SUBMITTAL CHECKLIST

Please submit the following items. The project cannot be reviewed for compliance unless all applicable items have been submitted and are complete.

Submit

- Letter requesting abandonment.
- Survey/Map of the area affected by abandonment
- Letters from all appropriate utility companies (i.e. HWWS, AEP, Time Warner Cable, Magic Valley Electric, Texas Gas Service, AT&T, Irrigation District and Drainage District)
- Recording instrument along with a metes and bounds description.

Important Notes

- I understand the right-of-way abandonment is reviewed by appropriate City departments after a complete submittal. It will not be scheduled for City Commission unless all items on this list are completed.
- I understand that in accordance with State and local statute, notice of public hearing for abandonment is advertised in local newspaper.
- I understand that a Public hearing and two ordinance readings are required before City Commission.
- I understand that while all requirements for submittal of the right-of-way abandonment request may be complete, the City Commission is the sole authority for the consideration and approval or denial of the request.

Applicant: _____ Date _____

Applicant Address: _____

Phone/Fax: _____

Signature: _____