

LICENSE TO ENCROACH SUBMITTAL CHECKLIST

Please submit the following items. The project cannot be reviewed for compliance unless all applicable items have been submitted and are complete.

Submit

- Letter requesting license to encroach.
- Detailed site plan indicating the location of the proposed encroachment.
- Letters from all appropriate utility companies (i.e. HWWS, AEP, Time Warner Cable, Magic Valley Electric, Texas Gas Service, AT&T, TxDOT (if on State right-of-way), Irrigation District and Drainage District.
- \$250.00 Application Fee.

Important Notes

- I understand the license to encroach is reviewed by appropriate City departments after a complete submittal. It will not be scheduled for City Commission unless all items on this list are completed.
- I understand that while all requirements for submittal of the license to encroach the City Commission is the sole authority for the consideration and approval or denial of the request.
- The license to encroach (if granted) is revocable at the pleasure of the City of Harlingen.

Applicant: _____ Date _____

Applicant Address: _____

Phone/Fax: _____

Signature: _____